

Swansea Bay City Deal Portfolio Quarterly Monitoring Report Quarter 1 (April-June 2022)

Programme / Project Scorecard							
Prog / Proj	Status Update	Delivery	Scope	Staffing Resource	Finance	Stakeholder Engagement	Overall (change)
Digital Infrastructure	The programme has been assessed as Amber / Green via a thorough external peer stage gate review.						↔
Pembroke Dock Marine	Overall RAG status is Red due to financial risks and issues relating to rising construction costs. Project Partners are in the process of implementing mitigations to de-risk project, whilst balancing the need to progress delivery.						↔
Pentre Awel	<u>Delivery</u> – Updated from Amber to Green following the appointment of Bouygues UK as preferred contractor for Zone 1 and commencement of pre-construction activities. A maximum price has been secured and presented to CCC full Council in March. Reserve Matters Application (RMA) approval in June 2022 secures a key milestone on the project’s critical path. <u>Finance</u> – Remains Green as lease agreements with proposed tenants for Zone 1 are progressing. Risks relating to build costs, inflation and materials are being managed by Bouygues and Gleeds.						↔
Yr Egin	Increasing economic uncertainty and Covid implications impacting on levels and nature of demand. Following Phase 1 Lessons Learned exercise, an updated Creative Sector demand analysis has identified a significant change in the type of target companies (by financial size) and nature of provision required (bespoke support services rather than leased floorspace). Project team now moving forward with Change Identification Notice for Egin Phase 2.						↔
Campuses	Business Case approved in Dec 2021 so currently in Delivery phase. Delays with the funding agreement have started to affect the timeline of the project. Work is currently being carried out to define an appropriate formal change request. Scope of the project remains unchanged as per the Business case however particular focus is on the affordability of the Phase 1 Singleton development. Mitigating actions formulated and pending project board approval.						↔
Homes As Power Stations	Scope agreed and fund guidance in development. Project Team to be appointed in Q4 Funding agreements in progress. Ongoing stakeholder mapping and engagement. Bi-Monthly HAPS project board meetings in place. PAR Review to take place July 2022.						↔
Supporting Innovation & Low Carbon Growth	Multiple projects in delivery namely BTC, SWITCH, AQMP, LEV,PDF Programme implementation and delivery plan live SILCG Programme Board meets quarterly PAR planning underway for Sept 2022 review. Internal audit planned for Sept 2022 . Delivery Amber due to pandemic delays etc but also learning from BTC construction has informed a revised timeline for construction. Lessons learned from BTC construction has helped inform future projects						↔
Skills & Talent	Awaiting HR approval for recruitment of Programme Office team members, which is currently posing a resource challenge.						↔
Swansea City & Waterfront Digital District	71-72 Kingsway (Digital Village) in construction phase. Swansea Waterfront Business Case is being updated and plan to go through change request in May to reflect 71-72 going to FBC. Gateway Review zero agreed for Sept 2022. Discussions ongoing between Swansea Council & UWTSO about the delivery of the Innovation Precinct						↔

Title	Portfolio Management Office (Communications & Marketing)	Reporting Period	Q1 2022/23
Officer	Heidi Harries (SBCD Communications & Marketing Officer)		

Key achievements over the last 3 months – April, May and June

- 48 positive mentions in local, regional, national and specialist media. This is 29% down from the previous quarter, which is expected due to the election period covering over half the period. This included coverage on Wales Online, Western Mail the South Wales Evening Post, Wales Business Insider, Business News Wales, Wales 247, Inside Media, and specialist publications. Topics covered Pentre Awel Meet the Buyer Event, Property Development Fund launch, Construction work begins on 71/72 Kingsway, Swansea Arena welcomes thousands of visitors, Green award for Bay Technology Centre
- Twitter posts - From 1st April to 30th June 'reach' was 240k – this is the number of people that saw the posts, engaged, clicked on, re-tweeted, commented or liked. Number of followers is 1,551. This is a 40% increase from the last quarter.
- Facebook posts - From 1st April to 30th June 'reach' was 104k – this is the number of people that saw the posts, engaged, clicked on, re-tweeted, commented or liked. Number of followers is 980. This is a 1429% increase from the previous quarter. Both Twitter and Facebook engagements have increased due to posting more regularly and tagging more relevant organisations.
- Represented the City Deal in events including the IntroBiz Event, Renewable Energy Revolution Event, Skills Pilot Project Launch, Welsh Business Show.
- Social posts on the Innovation Matrix Meet the Buyer Event, Vacant job opportunities, Urdd opening in Yr Egin, Property Development Fund, IoD Event.
- Finalised the first draft of the Campuses Communications plan which has been approved by the board.
- Finalised the Word document containing the text for the Annual Report.
- Attended Marketing and Communications subgroup meetings with the Pembroke Dock Marie project.

Key Activities planned – July, August and September

- Complete the 2021 - 2022 Annual Report and present to board in the finalised format for approval.
- Create Marketing and Communications subgroups for the remaining projects and programmes.
- Start to create Marketing and Communications plans for the remaining projects and programmes.
- Explore the marketing proposition from Business News Wales
- Visit Pembroke Dock Marine project.
- Press Release on Skills and Talent pilot scheme, The Bay Technology Centre Opening, Crossflow Digital Technology.
- Potential Ministerial visit for Pentre Awel.
- Schedule of key milestones for projects and programmes to plan future activity.
- Continued updates of the website and social media.

	Supporting Innovation and Low Carbon Growth	Programme / Project Lead	Brett Suddell
Local Authority Lead	Neath Port Talbot County Borough Council		
Project Delivery Lead	Neath Port Talbot County Borough Council	Reporting Period	Q1 2022/23
SRO	Nicola Pearce		

Budget	
Total Budget	£58.7 m
City Deal	£47.7 m
Public	£5.5 m
Private	£5.5 m

Description

The Supporting Innovation and Low Carbon Growth (SILCG) programme has been developed to deliver sustainable growth and job creation in the Swansea Bay City Region, with a targeted focus on the Port Talbot Waterfront Enterprise Zone area. It aims to create the right environment for a decarbonised and innovative economy.

The programme will support the green industrial revolution and will be delivered in partnership with industry, academia and government.

The Programme of interlinked projects comprises:

- Bay Technology Centre
- South Wales Industrial Transition from Carbon Hub (SWITCH) with Swansea University
- Hydrogen Stimulus Project with University of South Wales
- Air Quality Monitoring Project
- Low Emission Vehicle Charging Infrastructure
- Advanced Manufacturing Production Facility
- Property Development Fund

Key achievements

Project Development

- Programme Board meets frequently – change in meeting format from September being introduced to allow for external presentations and meetings themed around one project activity – unanimous support from SILCG Board for this
- Regular stakeholder engagement
- Project delivery / implementation plan developed – live document
- Met with Industry Wales to progress links with industry
- Attended skills solution group meeting
- Visited Energy Centre at Gower College to forge closer working relationship
- Active role in NPT Innovation webinars
- Attended TATA/RWE collaboration launch on supply chain engagement
- Regular attendance at PoMO meetings
- Timely submission of PoMO documentation
- Promotion of SBCD and projects at various events

Bay Technology Centre

- Working group meets monthly
- Hosted UK Dept for communities, local government and levelling up
- Hosted National Infrastructure Commission Wales visit
- Promotional video showcasing environmental credentials of building
- Furniture installed in building
- Building contractors won two awards for BTC – Constructing excellence Wales Net Zero & Insider Wales Sustainability award
- Prospective tenants visits taken place, preliminary discussions around heads of terms undertaken

SWITCH

- Working group meets fortnightly to develop building specification (NPT/SU)
- Continued D&B Process
- Equipment lists of legacy and new equipment supplied by Swansea University

- Funding & operating agreement, Heads of Terms documents prepared

Advanced Manufacturing Production Facility

- Discussions with Industry Wales and SWIC

Property Development Fund

- Scheme guidance prepared
- Press releases issued
- Agreed governance procedures
- Pipeline of expression of Interest form requests – deadline 22nd July

Hydrogen Stimulus Project

- Funding agreement between NPTCBC and USW developed

Air Quality Monitoring Project

- Replacement sensors installed in place of faulty sensors
- Data collection and analysis in progress
- External review of gathered data by Ricardo consulting, initial report received and reviewed, comments fed back
- Data Analyst recruitment process completed, person started

Low Emission Vehicle Charging Infrastructure

- NPT Council –ZEV Infrastructure Strategy and Delivery Plan developed
- NPT Council – Identification of fast track charging hubs in key locations within NPT
- Zero Emission Vehicle (ZEV) infrastructure funding – mapping exercise
- Identify approved framework providers for consultancy support and EV Charge Point Operators
- Map all internal ZEV locations and proposed infrastructure installations
- Map all external and public ZEV charging locations

Key Activities planned next Quarter

Project Development

- NPTCBC Internal audit to be undertaken in September
- Meeting with WG to discuss PAR

Bay Technology Centre

- Building due for Handover in July
- Prospective tenants signed up and in building
- Working group to continue to meet
- Continued promotion to attract tenants

SWITCH

- Sign Funding & operating agreement, Heads of Terms and lease documentation
- Prepare tender documents for design and build of the facility
- Tender for D&B released 2022/23 Q2

Advanced Manufacturing Production Facility

- Establish ToR for working group
- Working group to meet to discuss requirements with involvement of UK/WG, academia and industry input
- Pre-market engagement event with end users/operators
- Presentations from key UK centres of excellence to programme board to help inform decision making process in September

Property Development Fund

- EoI Assessments undertaken and shortlisted companies to Stage 1 application process
- PDF Team to continue to meet

Hydrogen Stimulus Project

- Funding agreement between NPT and USW to be signed off
- Procurement of electrolyser equipment

Air Quality Monitoring Project

- Data collection ongoing
- Analysis of data obtained to date
- Meeting between NPTCBC, Vortex and Ricardo to discuss report

Low Emission Vehicle Charging Infrastructure

- Develop and release consultant tender to advise on EV strategy for NPTCBC
- Develop format approach for the Strategy Document – style, content, infographics. Deliver strategy framework document ASAP, identify future work areas and develop them in parallel or as priority/project/funding opportunities dictate
- Further development of the Infrastructure Strategy and Delivery Plan specification consulting with various external stakeholders
- Developing engagement strategy with:
 - Equivalent peers at Carmarthen, Swansea, Cardiff and Newport
 - Other regional colleagues with respect to Low and Zero Emission Vehicle Infrastructure
 - Other public and private sector organisations Low and Zero Emission Vehicle Infrastructure
- Anticipate appointing consultant end of July 2022 with the NPT Council consultancy work completed January 2023. Although this is an indicative timeframe with an exact project programme being confirmed once the work has been commissioned to the respective consultant.

Project Title	Pembroke Dock Marine	Programme / Project Lead	Steve Edwards
Local Authority Lead	Pembrokeshire County Council		
Project Delivery Lead	Milford Haven Port Authority	Reporting Period	Q1 2022 /23
SRO	Steven Jones		

Budget	
Total Budget	£60.47m
City Deal	£28m
Public	£16.35m
Private	£16.12m
Description	
<p>This programme will place Pembrokeshire at the heart of UK and global zero carbon, marine and offshore energy innovation, building on the expertise of a marine energy cluster in Pembroke Dock. Facilities will be provided for marine energy innovators to build, test and commercialise their technologies. Project features include:</p> <ul style="list-style-type: none"> • Pembroke Dock Infrastructure (PDI) improvements • Marine Energy Engineering Centre of Excellence (MEECE) • Marine Energy Test Area (META) developments • Pembrokeshire Demonstration Zone (PDZ) 	

Key achievements (Overall Objective ID shown in brackets)
PDI update

- Pembroke Port Business Networking Event - An opportunity for businesses based at Pembroke Port to network with each other and with the Port's Commercial Manager. **(OP11, OP16)**
- POMH Audio Interview- Business News Wales - Chief Executive of the Port of Milford Haven Tom Sawyer gave an interview to Business News Wales. Mentioned Pembroke Dock Marine project and the wider benefits for the region. **(OP16)**
- Radio Interview - Chief Executive of the Port of Milford Haven Tom Sawyer interviewed live on Pure West Radio, mentions of Pembroke Dock Marine project and the renewables industry. **(OP16)**
- Port Of Milford Haven (POMH) OnBoard Magazine - Article about Hangar Annexes works underway in OnBoard magazine including results of public naming competition. **(OP11)**
- Pembroke Port Business News Email: May 2022 - Monthly email newsletter to the Pembroke Port business community. This month's email contains an article about an IOD event which included an update at Ty Hotel, Milford Waterfront on the next steps for the Pembroke Dock Marine Project. **(OP16)**
- Building names & logos announced **(OP16)**
- Pembroke Dock Marine webpage - Overview of the Pembroke Dock Marine development on the Pembroke Port website. **(OP16)**
- Annex 4: New roof complete, footings and concrete pour for foundations complete in readiness for new link building, 1st Fix M & E, and dry lining all underway.
- Annex 3: New roof complete, Concrete repairs complete, External underpinning completed
- Lot 1: Main Contractor ECC Contract issued for workboat pontoons/pickling pond infill and demolition works. SAB Approval received
- Lot 2A: 100% "For Construction" design issued for pricing. Both applications for the Phase 2a Reserved Matters application and the Phase 2a Discharge of Conditions application have now been submitted

PDZ update

- Celtic Sea Power (CSP) - OFGEM consultation response (Minded to Decision on Anticipatory Investment) - Anticipatory Investment is the mechanism by which UK govt want to see multi user substations de-risked and funded in the future. CSP with their MOS Project is seeking to align with this mechanism but see some change needed to make the market more successful. **(OP15)**
- Environmental scoping and technical procurement awarded, technical and environmental work streams underway. **(IP4)**
- CSP Hosted FLOW summit in Exeter April 27th. **(OP16)**
- Pembroke Team to 5 FTE **(IP6D)**
- CSP responded to OFGEM's minded-to-decision around Anticipatory Investment **(OP15)**
- Ongoing positive engagement with BEIS, OFGEM and National Grid ESO on PDZ's Multiconnection Offshore Substation (MOS) Proposal. **(OP15)**

META update

- META Town & Country Planning variation consented - META variation to planning consents went to committee on the 5th April and was approved without objection. **(IP5a, IP5b)**
 - Pembrokeshire College Renewable Energy Workshop - META project staff held a workshop for year 10 engineering students at Pembrokeshire College increasing awareness of the emerging industry and opportunity in Pembrokeshire. The students were tasked to design and build an floating offshore wind platform. **(OP14)**
 - Preparing learners for Renewable Revolution - META team presented and exhibited to Pembrokeshire College's Engineering, Computing and Construction Faculty - supporting teaching staff to prepare learners for the renewable revolution. **(OP14)**
- META Device deployment - MEECE deployed the marine test buoy at the META Dale Roads test site. The buoy features Nanodeck solar storage panels from Welsh company Grafmarine, along with a live stream data logger from META's SELKIE project partner. Current data sources include GPS, Load Cells, NMEA connected instruments and interfacing with the buoy's Victron power management system. Local supply chain companies Mainstay Marine Solutions and Williams Shipping helped build and launch the device. **(IP5a, IP5b)**
- Meeting with technology developer BEEEX - Meeting with Singapore based technology developer BEEEX to discuss testing opportunities at META **(IP5a, IP5b)**
 - Marine Energy Wales (MEW) staff present at All Energy Conference - MEW staff attend and present at All Energy Conf on the topic of Marine Renewable Energy opportunities in Wales **(OP11)**

<p>MEECE update</p> <ul style="list-style-type: none"> • Attended networking events with the Institute of Directors, and The Crown Estate. • Presented to Neath Port Talbot Council's Manufacturing and Innovation Forum. • Presented a paper at the Ocean, Offshore & Arctic Engineering (OMAE) Conference in Hamburg. • Supported and attended the Haven Waterway Future Energy Cluster event in Westminster.

Key Activities planned

<p>PDI</p> <ul style="list-style-type: none"> • Hangar Annex works continuing. (IP1) • Royal Haskoning is producing new drawings for slipway. (Ground investigation works will inform new design.). Physical slipway completion anticipated in August 2023. WEFO notified. (IP1) • Demolition of units in preparation for Access Infrastructure elements in June. End date- December 2023. (IP1) • Lot 2 - land remediation (Millforge). Projected to commence in June (reserved matters before starting). Contractor identified. (IP1) • Ongoing preparation works for the demolition of Annex 1 scheduled for beginning of May. (IP1) • The Aloud Charity engagement is underway with dates in May identified. (OP16) • Lot 1: Review of slipway redesign to be finalised, costed and then instructed. Main contractor to mobilise to site and commence works • Lot 2A: Main contractor to return price and programme for ECC contract • Lot 3: Commence programme and costing review. • Holistic Network Design due for consultation. • Responding to OFGEM's Minded to Decision around Shared Assets and Anticipatory Investment. <p>PDZ</p> <ul style="list-style-type: none"> • Delivery of the Environmental Scoping Review and associated Work Packages from Black & Veatch. (Mid-August) (IP4) • Visit and re-examine proposed cable routes using latest and most up to date information. (IP4) • Procure Land Agent Support Services to work through discussions with potentially impacted (IP4) • Delivery of time critical ornithological surveys on the PDZ. (IP4) • Delivery of time critical Extended Phase 1 Habitat surveys on the cable land fall options and onshore routes. (IP4) • Procurement or EIA and EIA production services via OJEU procurement (IP4) • Technical Works Pre Feed procurement. • Respond to Minded-to-Decision on Pathway to 2030 consultation. (OP15) • Procure Animation for PDZ. (OP16 / IP4) <p>META</p> <ul style="list-style-type: none"> • Ongoing site characterisation and data collection (IP5b) • Prepare and submit documentation to regulatory bodies for upcoming projects (IP5a) <p>MEECE</p> <ul style="list-style-type: none"> • MEECE support available, and wider ORE Catapult support initiatives such as OWGP, Fit4OR, Launch Academy and the Celtic Sea Cluster. (OP11) • In advanced talks with a Celtic Sea Developer to fund a South Wales cohort of Fit4OR.

Project Title	Pentre Awel	Programme / Project Lead	Sharon Burford
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	Carmarthenshire County Council	Reporting Period	Q1 2022/23
SRO	Chris Moore		

Budget	
Total Budget	£199.19m
City Deal	£40m
Public	£51
Private	£108.19
Description	
<p>Proposed for an 83-acre site at Delta Lakes in Llanelli, Pentre Awel will be the first development of its kind in Wales. The project will include the co-location of academic, public, business and health facilities to boost employment, education, leisure provision, health research and delivery, and skills and training.</p> <p>City Deal will provide the requisite investment for business incubation and acceleration facilities, laboratory space, testbed capabilities, a well-being skills centre, clinical research centre and a clinical delivery centre to deliver multi-disciplinary care closer to home. The design for Zone 1 will create an 'ecosystem' by facilitating joint working across traditional boundaries, integrating education and training programmes within a clinical setting and fostering interface between health and leisure for the benefit of population health.</p> <p>Pentre Awel will include state-of-the-art leisure centre funded by Carmarthenshire County Council.</p> <p>A network of integrated care and rehabilitation facilities will also be provided on site to enable the testing and piloting of life science technologies aimed at enhancing independent and assisted living.</p> <p>Assisted living accommodation will also feature, along with a nursing home, expansion space for businesses, elements of both open market and social and affordable housing, and a hotel.</p>	

Key achievements in Q1 2022/23
<p>Project development</p> <ul style="list-style-type: none"> • Unanimous approval of the Reserve Matters Application (RMA) at Planning Committee in June 2022. This is a key milestone that will help facilitate a targeted start onsite in October 2022. Projected completion date remains summer 2024. PR incl. latest imagery available via Newsroom • Ecology and Ground Investigations surveys undertaken and informed RMA. Reptile fencing erected around Zone 1 development area • SAB (sustainable drainage) application submitted 1st June 2022 • RIBA Stage 4 designs for Zone 1 have been 'frozen' with a view to pricing and tendering subcontractor work packages • Bouygues UK (Zone 1 contractor) have engaged local organisations to plan and deliver a programme of community benefits, focused on four core 'pillars' of activity: targeted recruitment and training, supply chain, education initiatives and community engagement • CCC and BYUK have agreed 48 TOMs (Themes, Outcomes and Measures) • Education, Skills and Training (EST) group has commenced a mapping exercise to plot out current health and care, digital, sport and leisure, business and hospitality courses being delivered across schools, FE, HE and CPD within the SBCD region • Health and Wellbeing Implementation group held its inaugural meeting. This group will confirm the health services to be delivered at/from Pentre Awel

- Strategic partnership with Cardiff University in place to lead on innovation and business development functions building on their innovation partnership and expertise.
- A multidisciplinary group has been established to consider how the outdoor space can be used to align with the project objectives of health promotion, prevention and facilitating independence. This group will hold its first meeting in July and will look at the way the outside space can be used to help achieve the overall project outputs and facilitate movement around the site.
- Gateway 2 Assessment for Department for International Trade ongoing
- Whole site operating group established

Key Activities planned Q2 2022/23

- Early enabling works to commence onsite, including erection of site hoarding
- Determination of SAB application
- Submission of s.73 application to extend outline planning consent for whole site
- Host Ministerial visit 28th July 2022 – briefing and site visit for David TC Davies MP
- First Community Newsletter to be circulated by BYUK to update on current and planned activity onsite.
- Recruitment of 15 to 20 Community Ambassadors
- Confirmation of Hydrotherapy Pool charity funding Complete Lease Agreements with partners.
- Offers of Private funding available, Project to determine which is most beneficial at key milestones.
- Complete RIBA Stage 2 design development of Zone 3
- Commence scoping/modelling work for Zone 2
- Research and Innovation workshop scheduled 8th July 2022 – this will inform the subsequent research and innovation implementation group

Project Title	Swansea City & Waterfront Digital District	Programme / Project Lead	Huw Mowbray
Local Authority Lead	Swansea Council		
Project Delivery Lead	Swansea Council	Reporting Period	Q1 2022/23
SRO	Martin Nicholls		

Budget

Total Budget	£175.35m
City Deal	£50m
Public	£85.38m
Private	£39.97m

Description

- To boost Swansea city centre’s economic well-being at the heart of the City Region’s economy, while retaining local tech, digital and entrepreneurial talent. This project includes:
- A digitally enabled indoor arena in the city centre for concerts, exhibitions, conferences and other events
- A ‘digital village’ development in the city centre to accommodate the city’s growing tech and digital business sector
- Innovation Matrix development at the University of Wales Trinity Saint David’s new Swansea waterfront campus to enable start-up company support and growth

Key achievements in Q1

Business Case & Project Development

- Arena open and events scheduled for the year. Copr Bay team continuing with final snagging works.

- Swansea Council Beyond Bricks and Mortar team have won a highly commended accolade at the UK-wide Go Awards scheme for their work on the Copr Bay project.
- Hotel: Consultants JLL reported the offer from Cairns which is the best reasonable obtainable in the market. Funding support is required and the project team are pursuing funding options.
- 71/72 Kingsway - Pile capping continues, drainage and preparation work in progress.
- Innovation Matrix planning approval was received on 5th July 2022. Stage 4 design is substantially complete.

Key Activities planned Q2

Arena

- Continue to explore Hotel delivery options.

71/72 Kingsway

- The Business case to be signed off to reflect the 71-72 moving to FBC.
- Construction continues on programme.
- Further detailed letting/operator discussions continue for 71/72 The Kingsway

Innovation Matrix

- Market testing underway with a target for cost certainty by the end of August.
- Start on site October 2022

Innovation Precinct

- Following ongoing discussions with Swansea Council, the project is likely to be subject to a change request notification later in the year

Project Title	Homes as Power Stations	Programme / Project Lead	Oonagh Gavigan
Local Authority Lead	Neath Port Talbot County Borough Council		
Project Delivery Lead	Neath Port Talbot County Borough Council	Reporting Period	Q1 2022/23
SRO	Nicola Pearce		

Budget

Total Budget	£505.5m
City Deal	£15m
Public	£114.6m
Private	£375.9m

Description

A regional project to facilitate the take up of energy efficient design and renewable technologies in new build and existing housing stock in the public, RSL and private sector across the City Region. The project will support the renewable technology in housing supply chain and will share the learning via an open access knowledge sharing hub.

The project will:

- Facilitate the take up of renewable technologies and energy efficient design in new build and existing housing stock
- Support the regional supply chain
- Establish an open access knowledge sharing hub to share the project findings with all sectors
- Tackle fuel poverty
- Further decarbonise the regional economy
- Improve residents' health and well-being

Key achievements
<p>Project Development</p> <ul style="list-style-type: none"> Established formal governance in place - HAPS Project Board Primary Funding Agreement in place Inter Authority and Third Party Funding agreements in progress Formalised stakeholder engagement plan (live document) Formalised project delivery / implementation plan (live document)
Key Activities planned
<p>Project Development</p> <ul style="list-style-type: none"> Project Plan being developed taking into consideration various Work Streams Stakeholder Engagement progressing, ensuring correlation with WG Gov / UK Gov plans and funding opportunities. Finalise Monitoring & Evaluation Specification procurement documentation PAR Review taking place 11-13 July 2022 Recruitment of staff – Supply Chain Lead & Technical Co-ordinator

Project Title	Digital Infrastructure Programme	Programme / Project Lead	Gareth Jones
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	Carmarthenshire County Council	Reporting Period	Q1 2022/23
SRO	Jason Jones		

Budget	
Total Budget	£55m
City Deal	£25m
Public	£13.5m
Private	£16.5m
Description	
<p>To significantly improve digital connectivity throughout the City Region for the benefit of businesses and residents, also helping to attract inward investment. The project is made of up of three Project workstreams:</p> <ul style="list-style-type: none"> Connected Places Rural connectivity Next generation wireless (5G and IOT networks) 	

Key achievements
<ul style="list-style-type: none"> Site lists submitted from partners for hub site procurements. Secured involvement from additional partners namely; two police forces and a range of community halls across the region. Realigned rural capital spending plan to align with UK Government timelines and OMR review findings Several community voucher scheme projects now either in delivery or awaiting approval from DCMS across the region. Participating in the UK Government’s National DCIA Early Adopters Group

- Several new mobile cell sites being planned across the region and existing structures being upgraded as part of the Shared Rural Network which is a partnership between UK Government and Industry.
- Initiated recruitment of local resources to support delivery of the programme.
- LoRaWAN Gateways being deployed weekly across the Region. Joint procurement delivered between NPT and Swansea to appoint a contractor to install all remaining Gateways.
- SQW commenced work on developing Regional Portfolio of Opportunities.
- Engaged with Welsh Government programme; 5G Wales Unlocked

Key Activities planned

- Schedule formal Market Engagement for Connected Places hub-site procurement
- Issue PIN for Connected Places hub-site
- Signatory of MoU's between Digital Infrastructure Programme and partners for delivery of Connected Places hub-site procurement
- Submit bid to DCMS Gigahubs programme to increase the scale of our planned hub-site procurement.
- Launch consultation for regional digital opportunities and draft Portfolio
- Supporting Local Authorities with ongoing Digital Infrastructure interventions and investment.
- Programme risk mitigation ongoing.
- Market engagement with operators and suppliers ongoing.
- Additional lobbying for, facilitating, and supporting of private sector investment.
- Digital Programme collaboration agreements with the 4 Local Authorities to be signed.
- Human resource recruitment for individual revenue funded projects completed.
- Establish a baseline of benefits measures for the programme and collate performance figures for Q1 22/23
- Quantify investment for 21/22 financial year, including baselining of metrics
- Finalise scope for initial 5G project(s) and continue to refine additional regional opportunities.
- Plan launch event for Regional Digital Innovation Network
- Change Notification submitted to PoMO see APPENDIX A

Project Title	SBCD Campuses Project	Programme / Project Lead	Clare Henson
Local Authority Lead	City and County of Swansea		
Project Delivery Lead	Swansea University	Reporting Period	Q1 2022/23
SRO	Keith Lloyd		

Budget	
Total Budget	£130.44m
City Deal	£15.00m
Public	£58.01m
Private	£57.43m
Description	
<p>The project harnesses unique capabilities and the thriving life science ecosystem in the Swansea Bay City Region to establish an international centre for innovation in life science, wellbeing and sport, supporting preventative interventions in healthcare and medicine and driving the growth of a globally significant Sports Tech industry. The project will deliver R&D, trials and testing facilities, enabling co-location of research and industry alongside clinical infrastructure and investment opportunities. An emphasis on digital and data-driven innovation at the intersection of life sciences, health, wellbeing and sport is a key differentiator for this project within the South Wales health and life sciences sector.</p>	

Key achievements
<ul style="list-style-type: none"> • Approval granted by Welsh and U.K. Governments. • Project delivery board appointments made. • All Gateway review recommendations have been addressed, 7 currently completed and 4 ongoing actions. • Communication and relationship manager appointment (Richard Lancaster) • Ministerial visit completed by M.P. David T.C. Davies to mark project approval. • Project Manager appointed (clare Henson) • Recruiting 3 further team members (project administrator, project support officer, business engagement and communications manager) • Draft funding agreement received and currently under review. • Sketty lane - Ecological assessment conducted, revised cost estimate received. •
Key Activities planned
<ul style="list-style-type: none"> • Design team appointments “Morrison Management Centre” • Private sector engagement and work streams commence with Industry Wales, E.S.B, and Department of International Trade. • Formal change request submitted. • Funding agreement completed • Singleton phase 1 design agreed. • Morrison Management centre design signed off. • Procurement stage starts for “Morrison management centre”

Project Title	Yr Egin - Creative Digital Cluster	Programme / Project Lead	Geraint Flowers
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	University of Wales Trinity Saint David	Reporting Period	Q1 2022/23
SRO	Prof. Medwin Hughes (Vice Chancellor)		

Budget	
Total Budget	£25.17m
City Deal	£5m
Public	£18.67m
Private	£1.5m
Description	
<p>To support and further develop the region’s creative industry sector and Welsh language culture, led by University of Wales Trinity Saint David campus in Carmarthen. Phase 1 was completed in September 2018 and features:</p> <ul style="list-style-type: none"> • National creative sector anchor tenants • World class office space for local and regional creative sector SMEs, with opportunities for expansion • Facilities for the community and business networking <p>Facilitating engagement between businesses and students as well as accommodating dynamic growth of the creative and digital industries within Carmarthenshire and SW Wales.</p>	

Key achievements
Project Development <ul style="list-style-type: none"> University conducted sector demand study (completed August 2021) and has reported findings back to SBCD Change Identification process now formally started with PoMo (SBCD)
Key Activities planned
<ul style="list-style-type: none"> University continues to refine scope to accommodate new requirements from industry. Project team has now undertaken Change Identification Notice process to formalise changes to the Egin Phase 2 project and is working in conjunction with PoMo to develop new scheme. University undertaking internal consultancy process to develop requirements for Egin Phase 2 in the context of industry requirements.

Project Title	Skills and Talent	Programme / Project Lead	Samantha Cutlan
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	South West Wales Regional & Skills Partnership	Reporting Period	Q1 2022/23
SRO	Barry Liles		

Budget	
Total Budget	£30m
City Deal	£10m
Public	£16m
Private	£4m
Description	
To develop a sustainable pipeline of regional talent to benefit from the high-value jobs City Deal projects will generate in growth sectors for the region. This includes the potential to develop skills through courses and training and apprenticeship opportunities aligned to City Deal projects and regional priorities, as well as a partnership approach involving schools, universities, businesses and training providers across the region to identify need and resolve skills development gaps.	

Key achievements
Business Case Development <ul style="list-style-type: none"> First pilot project application has been reviewed by Skills Solution Group who recommended approval to RLSP. Following RLSP Board discussion it received approval. First pilot project application received and approved.
Key Activities planned
<ul style="list-style-type: none"> Appoint the remainder of the Skills Team. Receive and review further pilot project applications. School engagement events planned for Autumn term. Second Gateway Review October 2022

ANNEX A

Change Identification Notice



The Project/Programme Lead/Manager (PM) is required to give this notification of potential change under the governance arrangements of the Swansea Bay City Deal to both the City Deal Portfolio Management Office (PoMO) and the Project/Programme Senior Responsible Officer (PSRO) as soon as they become aware of any matter that might;

- Impact the total cost;
- Impact the completion of delivery of output(s)/ key milestones;
- Impact the quality outlined within the business case for the specified Project/Programme
- Impact the benefits outlined within the business case for the specified Project/Programme;
- Impact the GVA, jobs created or inward investment.

Change Description & Description of Impact

Following recruitment of the Digital Programme team in Summer/Autumn 2021 the formal commencement date for programme delivery has been confirmed as 1st October 2021.

Whilst the Digital Programme remains on target to deliver all the objectives, benefits and outcomes identified in the authorised Business Case, timelines and financial spend forecast periods need to be realigned to accurately reflect the confirmed start date and associated delivery phase for the programme.

If timescales are not updated the programme risks being reflected inaccurately in terms of progress against agreed milestones and spend profiles in regional reporting.

The Digital Infrastructure Programme team have revised timescales within the business case to this effect. This also provided an opportunity to update a number of minor outstanding details namely;

1. Confirmation of specialist advisors appointed to the programme in August 2021
2. Confirmation of team structure, recruitment and resource requirements
3. Confirmation of the established programme governance structure including up to date terms of reference for the Digital Infrastructure Programme Board in Annex 1
4. Inclusion of the latest programme risk register in Annex 2
5. Inclusion of detailed measures which will demonstrate and support benefits realisation in Annex 3.

These updates along with the revised timescales in terms of milestones and spend profiling strengthens the business case and ensures the programme is robust and accurate in reporting throughout the City Deal governance structure.

These updates impact the criteria below as follows:

- Impact the total cost – *no impact*
- Impact the completion of delivery of output(s)/ key milestones – *no impact on actual completion of milestones however the dates for completion have now been updated to reflect formal delivery phase commencement date of 1st October 2021*

- Impact the quality outlined within the business case for the specified Project/Programme – *no impact*
- Impact the benefits outlined within the business case for the specified Project/Programme – *no impact*
- Impact the GVA, jobs created or inward investment. – *no impact*

Risk Register/Issue Log reference -

Impact of change – Mark with an X as applicable

<u>Cost</u>	<u>Timeline</u>	<u>Quality</u>	<u>Benefits</u>	<u>Portfolio Benefits/ Objectives</u>
	<u>X</u>			

Change to Project Plan (if required attach revised plan) attach all relevant evidence of impacts that are selected

- The PSRO and PoMO must acknowledge receipt of this Identification Notice and agree there is a potential risk which might impact one or all of the above aspects of the Portfolio/Programme/Project.
- Enter any accepted risks onto the Project/Programme risk register
- Once a potential change is identified and notified to the PoMO and relevant PSRO any of the three parties (PoMO, PSRO or PM) can instruct any risk mitigation meeting with participants to be agreed by all three stakeholders.
- During the risk mitigation meeting, participants must;
 - Make and consider proposals of how risks might be avoided or mitigated.
 - Seek solutions to resolve any risks that cannot be avoided or mitigated.
 - Decide on appropriate actions to follow and who is responsible for their completion.
 - Remove resolved risks previously added to the risk register.
- If following the risk mitigation meeting or issuing of a Change Identification Notice a change of scope is required a formal, appropriate approval process to the change must be agreed upon and actioned by the PM/PSRO and/or PoMO.

ANNEX 1

RAG Status	
R	<p><i>Major problems identified which mean the programme / project is unlikely to deliver the agreed scope to the required standard on time or on budget, or to deliver the expected benefits.</i></p> <p><i>Remedial plans are not proving effective.</i></p> <p>Escalate to programme / project sponsor for support to resolve.</p>
A	<p><i>Some problems identified which may put the programme / project's scope, time, cost, and/or benefits at risk. Remedial plans are in place and are being monitored to ensure that risk is mitigated.</i></p> <p>Highlight to programme / project sponsor for visibility and awareness.</p>
G	<p><i>Programme / Project is proceeding according to plan. Risks/issues are being managed within the programme / project.</i></p> <p>No need to escalate to next level.</p>